



Inventory Product Analyst Westlake, Texas

RESPONSIBILITIES:

- Coordinate with Purchasing/Inventory Control Manager and divisional purchasing personnel to compile global inventory reports and perform root cause and optimization analyses.
- Performs data collection and compilation of inventory reports and identifies cost saving opportunities through reduction, consolidation and/or mix of products in conjunction with optimizing preferred supplier programs.
- Recommends elimination of products and/or suppliers that do not significantly contribute to company goals.
- Works with Purchasing/Inventory Control Manager and Accounting to review excess and obsolete inventory and identify causes and opportunities. Recommends options for disposal of surplus materials.
- Provides support to inventory analysis processes in all divisions. Analyzes market and delivery conditions to determine present and future material needs and prepares market analysis reports.
- May be involved in tracing history of items to determine reasons for discrepancies between inventory and stock control records and recommends remedial actions to resolve discrepancies.
- Proactively identify areas of process opportunity and recommend solutions for optimizing efficiency in a controlled environment.
- Adhere to and promote company values by performing duties in a manner that is consistent with being a team leader and supports the continued growth of the company.

REQUIREMENTS:

- Experience working in fast-paced environment.
- A high degree of creative ability.
- Strong attention to detail and ability to meet deadlines.
- Strong oral and written communication skills, necessary to build the necessary inter-departmental collaboration with Product Management, Finance and Sales.
- Ability to handle multiple tasks and to prioritize their importance.
- High school diploma or equivalent certification required.
- Bachelor's degree preferred.
- 2-5 years of experience in product and/or inventory management with experience in safety stock and order quantity analysis is a plus.
- Experience in analysis of seasonal products is a plus.
- Advanced proficiency ability using Microsoft Excel and ERP systems (JDE preferred).
- Knowledge of general business practices, finance/economics and legal aspects of business.

We offer a drug-free work environment, competitive salary, Paid Holidays, Vacation, Sick Days, 401(k), along with other Company benefits. No relocation provided. Qualified candidates should send their resume to:

jobs@walcointl.com.

We are an equal opportunity employer. M/F/D/V